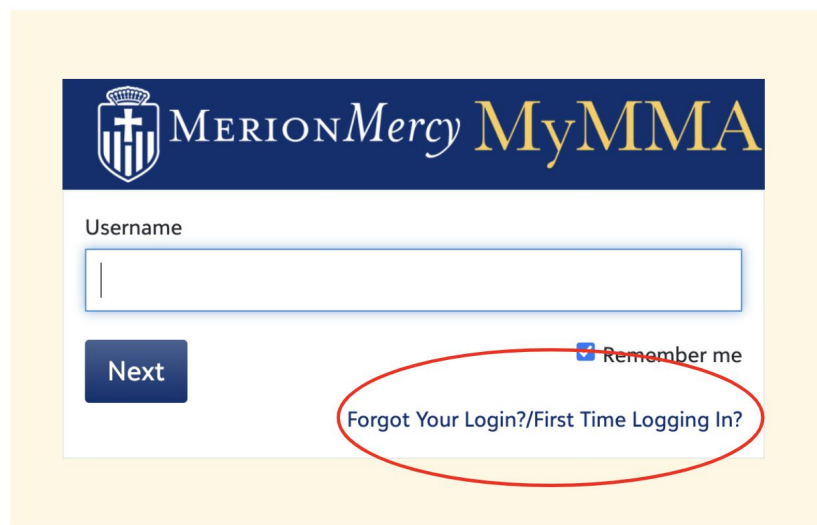


Student Guide for Login and Profile Setup

- 1) Access the MyMMA site at merion-mercy.myschoolapp.com. We recommend that you bookmark this site for easy login throughout the school year.
- 2) Your student account has been activated with your MMA email address and a username. For initial login, you will just need to retrieve these credentials in the system by clicking “First Time Logging In.”



The screenshot shows the MyMMA login interface. At the top is the Merion Mercy MyMMA logo. Below it is a form with a "Username" label and an empty input field. To the left of the input field is a blue "Next" button. To the right is a "Remember me" checkbox, which is checked. Below the "Remember me" checkbox is a link that says "Forgot Your Login?/First Time Logging In?". This link is circled in red in the original image.

- 3) Next, enter your MMA email address and click each radio button to retrieve both your username and password. You will receive two separate emails with this information, including a link to create your password and login.

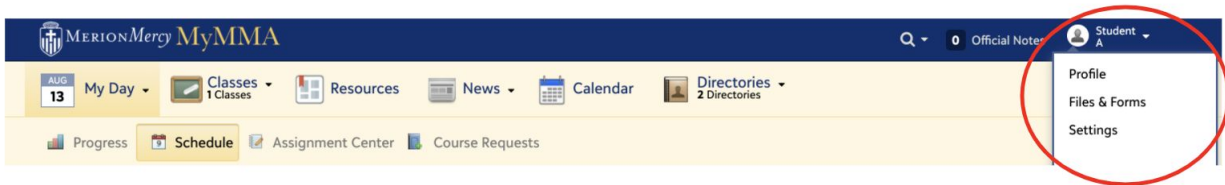


The screenshot shows the "Login Help" page. At the top is the Merion Mercy MyMMA logo. Below it is the "Login Help" heading. Underneath is the "Email Address" label and an input field containing "xxxxx@merion-mercy.com". A red arrow points to this input field. Below the input field is a paragraph of text: "Use the checkboxes below to select what login information you would like to receive via e-mail. The e-mail containing the selected information will be sent from merion-mercy@myschoolapp.com. Please be sure to add this e-mail address to your address book/whitelist prior to submitting this request." Below this text are two checked checkboxes: "Username" and "Password". A red arrow points to the "Password" checkbox. At the bottom left is a blue "Send" button. At the bottom right is a link that says "Back to Login Screen".



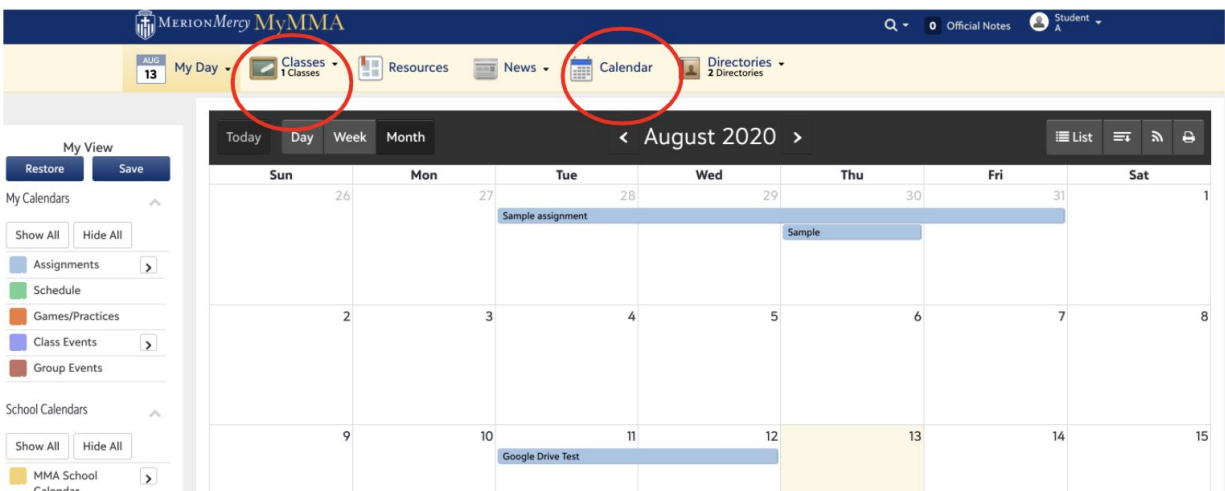
If you experience any difficulty with the login process, you may contact Mrs. Lucille Donnelly (ldonnelly@merion-mercy.com) or call 610-664-6655 x166 for assistance.

4) Once logged into MyMMA, you will land on the “Student Schedule” page. Here, you will view which classes are tied to your calendar each day.



5) All students must click the top-right account dropdown menu to complete three required steps at this time:

1. Click “Profile” to update any missing/outdated information on your user Contact Card. **Please note:** Your cell phone number must be listed and accurate, as it is tied to the Ruvna Health Screening that you will complete each morning prior to your campus learning days, or before arriving on campus for your athletic practice or game.
2. Click “Files & Forms” to complete any back-to-school forms that may be tied to your account.
3. Click “Settings” to adjust your account settings and notifications.





6) At the top yellow banner, you will see tabs to navigate to your daily schedule and performance, your course pages, the student resource page, school news and athletic scoreboards, schoolwide and student-specific calendars, and MMA student/parent directories. Stay tuned Your academic course pages and schedule will go live in MyMMA as we approach the start of school!