



Parent/Guardian Guide for Login and Profile Setup

1) Access the MyMMA site at merion-mercy.myschoolapp.com. We recommend that you bookmark this site for easy login throughout the school year. You will log into your account with the same username and password that you created during the online enrollment contract process this past spring.

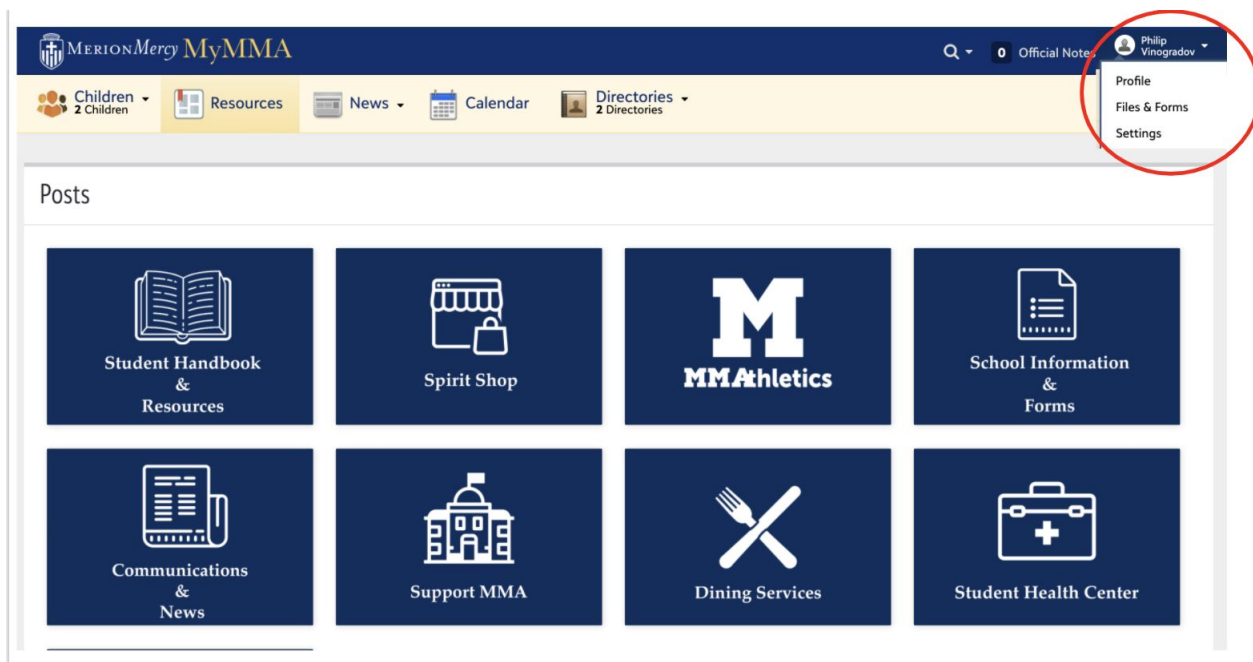
If you do not have your username and/or password, you will be prompted to retrieve it/them via email.

A screenshot of the MyMMA login page. At the top is the Merion Mercy MyMMA logo. Below it is a "Username" input field. To the left of the field is a "Next" button. To the right is a "Remember me" checkbox. Below the "Remember me" checkbox is a link that says "Forgot Your Login?/First Time Logging In?", which is circled in red.A screenshot of the MyMMA "Login Help" page. At the top is the Merion Mercy MyMMA logo. Below it is the heading "Login Help" and an "Email Address" input field. A red arrow points to the input field. Below the field is a paragraph of text: "Use the checkboxes below to select what login information you would like to receive via e-mail. The e-mail containing the selected information will be sent from merion-mercy@myschoolapp.com. Please be sure to add this e-mail address to your address book/whitelist prior to submitting this request." Below this text are two checkboxes: "Username" and "Password". A red arrow points to the "Password" checkbox. At the bottom is a "Send" button and a "Back to Login Screen" link.

If you experience any difficulty with the login process or get locked out of your account, you may contact Lucille Donnelly (ldonnelly@merion-mercy.com) or call 610-664-6655 x166 for assistance.

2) Once you are logged into MyMMA, you will land on the “Resources” page of the site. Here you will find a number of curated links, materials, and other helpful websites for MMA parents/guardians.

3) **All parents/guardians must click the top-right account dropdown menu to complete three required steps at this time:**



1. Click “Profile” to update any missing/outdated information on your user Contact Card. **Important note:** Please ensure that your cell phone number is listed and accurate to sync to our health platform and emergency alert system.
2. Click “Files & Forms” to complete any back-to-school forms for your daughter(s) which must be submitted prior to the start of classes.
3. Click “Settings” to adjust your account settings and notifications.

4) The top yellow banner of the site will allow you to access your daughter’s schedule and academic progress, the parent/guardian resource page, school news and athletic scoreboards, schoolwide and student-specific calendars, and the MMA student/parent directories. Stay tuned Your daughter’s course pages and schedule will go live in MyMMA as we approach the start of school!