



## Merion Mercy Academy Request for Release of Records

### Parent/Guardian

Please sign the form below and submit it to the Principal or Guidance Counselor at the school your daughter currently attends.

I authorize the release of my daughter's academic records as requested by Merion Mercy Academy.

Applicant Name (please print full name) \_\_\_\_\_

Current Grade \_\_\_\_\_

Parent or Guardian Signature \_\_\_\_\_

Date of Request: \_\_\_\_\_

### Principal/Guidance Counselor

Please forward copies of the applicant's permanent record, all past standardized test scores, and any additional testing information, by October 29, 2021.

In addition, please send a copy of her first quarter/trimester report card and any recent standardized test scores when available.

N.B. Transfer applicants are asked to send their most recent report card; it should include at least two quarters or one completed semester. Acceptances are made on a rolling admissions basis for students applying for the upper grades.

Forward records to:

Merion Mercy Academy  
Attn: Admissions Office  
511 Montgomery Avenue  
Merion Station, PA 19066

Thank you for your assistance.