



Merion Mercy Academy Request for Release of Records

Parent/Guardian

Please sign the form below and submit it to the Principal or Guidance Counselor at the school your daughter currently attends.

I authorize the release of my daughter's academic records as requested by Merion Mercy Academy.

Applicant Name (please print full name) _____

Current Grade _____

Parent or Guardian Signature _____

Principal/Guidance Counselor

Please forward copies of the applicant's permanent record, all past standardized test scores, and any additional testing information, by November 8, 2019.

In addition, please send a copy of her first quarter/trimester report card and any recent standardized test scores when available.

N.B. Transfer applicants are asked to send their most recent report card; it should include at least two quarters or one completed semester. Acceptances are made on a rolling admissions basis for students applying for the upper grades.

Forward records to:

Merion Mercy Academy
Attn: Admissions Office
511 Montgomery Avenue
Merion Station, PA 19066

Thank you for your assistance.