



Merion Mercy Academy Request for Release of Records

Parent/Guardian

Please sign the form below and submit it to the Principal or Guidance Counselor at the school your daughter currently attends.

I authorize the release of my daughter's academic records as requested by Merion Mercy Academy.

Applicant Name (please print full name)_____

Current Grade _____

Parent or Guardian Signature_____

Principal/Guidance Counselor

Please forward copies of the applicant's permanent record, all past standardized test scores, and any additional testing information that is available by November 9, 2018.

In addition, please send a copy of her first quarter/trimester report card and any recent standardized test scores when available.

N.B. Transfer applicants are asked to send their most recent report card; it should include at least two quarters or one completed semester. Acceptances are made on a rolling admissions basis for students applying for the upper grades.

Forward records to:
Merion Mercy Academy
Attn: Admissions Office
511 Montgomery Ave.
Merion Station, PA 19066
610-664-6655 x166

Thank you for your assistance.